Hillside Junior School
SEND Information Report and School Offer 2026-27

How do we identify the need for additional support?

We use the graduated approach to assess and plan for any special need:

- Assessment of pupil's attitude to learning
- Assessment of pupil's classwork
- Information from the parents and carers
- Information from outside agencies, for example: Speech and Language Therapists, Occupational Therapists, Educational Psychologists
- Areas for concern identified by class teachers
- Ongoing assessment and monitoring of attainment and progress
- Information from the infant school (transition meetings and notes)
- Use data to track and monitor pupils in pupil progress meetings
- Inclusion referral forms

We use the four areas of need to help to identify additional needs:

- Communication and interaction
- Cognition and learning
- Social, emotional and mental health
- Sensory/physical

What should a parent/carer do if they think their child may have special educational needs?

- If parents/carers have concerns relating to their child's learning, then please initially discuss these with your child's teacher. This may then result in a referral to the school Inclusion Manager, Mrs Cayless; contact details: office@hillsidejunior.org
- Parents/carers may also contact Mrs Cayless or Mr Davies directly if they feel this is more appropriate by making an appointment through the school office.
- Hillside Junior School listens to all parents/carers will be listened to. Their views and aspirations for their children will be central to the assessment and provision provided by the school.

SCHOOL OFFER What interventions are offered?

- We offer a range of support in different sized groups: 1:1, small groups, peer support and larger groups.
- To support reading and spelling- differentiated phonic groups; personalised spelling programs (SNIP and Nessy) and 1:1.
- To support reading fluency – 1:1
- To support reading comprehension- small groups
- To support fine and gross motor skills – we follow programmes specified by occupational therapists and physiotherapists.
- To support transcription – additional small group handwriting lessons and keyboard skills.
- To support maths – same day maths interventions on a 1: 1 basis and small group work.

- To support speech and language – Junior Language Link; we pre- teach vocabulary and we follow programmes specified by speech and language therapists.
- To support social skills – zones of regulation, role play, social skills groups and drawing and talking

• Pupils have access to sensory equipment they may require (writing slopes, pencil grips, wobble cushions, fidget toys, ear defenders, timers and task management boards)

- We continue to monitor and improve our offer in line with 'Hillingdon Ordinarily Available' guidelines.

Who provides additional support?

- Additional support is provided by teaching assistants, teachers, volunteers, Inclusion Manager, and outside agencies.

What is provided for children with medical needs?

- We have a welfare officer who is responsible for overseeing the production of healthcare plans, ensuring that information is shared sensitively and that medication stored in school is in date.
- Members of staff who are first aid trained.
- Teachers and teaching assistants attend annual asthma and epi-pen training.
- Prescribed medication can be administered in school.
- Children will be permitted to access food, fluid or medication required to manage their condition at any time. Special arrangements required for out of school excursions will be discussed and agreed with parents/carers in advance.

Who are the other people providing services to children with a SEN in this school?

- Other professionals in the borough who are available to the school for support and advice include:

Educational Psychologist, Speech and Language Therapist, Occupational Therapist, Physiotherapist, Community Nurse, Behaviour Support, Advisory Teachers for hearing and visual impairments, Child and Adolescent Mental Health Services (CAHMS), Social Services, Parent Partnership, teachers from specialist resource provisions.

How will both you and I know how my child is doing and how will you help me to support my child's learning?

- The quality of teaching provided to pupils with SEND is monitored through a number of processes that include:
    - Classroom observations by the Senior Leadership Team.
    - Ongoing assessment of progress made by pupils with SEND by the class teacher.
    - Work sampling and scrutiny of planning to ensure effective matching of work to pupil need.
    - Clear detailed marking policy.
    - Teacher meetings with the Inclusion Manager and other members of the Senior Leadership Team to provide advice and guidance on meeting the needs of pupils with SEND.

    - Pupils and parent/carer feedback on the quality and effectiveness of interventions provided. o Attendance and behaviour records.
    - A regular cycle of Assess, Plan, Do, Review is used by teaching assistants and the inclusion manager.
- Parents/ carers are informed of their children's progress via the reporting system and also at events such as Parents' Evenings.
- If necessary, additional meetings are put in place with teachers and parents/carers.
- The attainment of pupils is tracked using the whole school tracking system and children who do not make expected levels of progress are identified very quickly. These pupils are then discussed in progress meetings that are undertaken between the class teacher and a member of the Senior Leadership Team and if appropriate, the pupil themselves.

How can I find out more?

- Talk to your child's class teacher, Mr Davies or Mrs Cayless
- You can contact the school to arrange a meeting by email: office@hillsidejunior.org or phone: 01923 825991. Attendance matters We know from experience that children who do not attend school regularly (at least 96% of the time) do not make as much progress as other children. Our efforts to support your child will be most successful if they do not miss any of the learning opportunities. If your child cannot attend regularly because of a medical condition, then we will have already been made aware of this.

What support will there be for my child's overall well-being?

- School Council, Well-Being Ambassadors, Class Teacher, Teaching Assistant, Welfare Officer, support from other outside agencies such as Child and Adolescent Mental Health Service, monitoring of attendance
- Seasons for Growth, Socials Skills and Emotional Literacy, Class PSHE, Circle Time, Behaviour Policy, Anti-Bullying Policy, staff training in Safeguarding and Mental Health, Child Protection and Internet Safety.

What training are the staff supporting children with SEND having or have had?

All teachers have qualified teacher status.

- Safeguarding & Child Protection training and procedures
- Regular training from outside agencies regarding medical and learning needs.
- Access to training from outside professional agencies, e.g., wellbeing training.
- Mental Health First Aid training.
- • Regular in-house training to keep staff updated in their skills and knowledge.
- Phonics
- Talk for writing
- How will my child be included in activities outside the classroom including school trips?
- Risk assessments are completed for all activities outside school.
- Additional staffing is provided where necessary.
- Parent/carer support on journeys where necessary.
- Reasonable adjustments are made to ensure all children can be included on school trips and outside activities unless there are significant safety issues.

How will I be involved in discussions about and planning for my child's education?

- At any point you are welcome to make an appointment to speak with your child's Class Teacher, the Inclusion Manager or Headteacher. Please email office@hillsidejunior.org or call: 01923 825991. • The class teacher and/or Inclusion Manager will arrange meetings with parents/carers to discuss any concerns that they have and agree strategies and targets that will be put in place.
- The school is able to provide ideas for additional activities to do at home and give differentiated homework. • Parents' Evenings take place in the autumn and spring terms.
- 1:1 meeting with the class teacher and Inclusion Manager can be arranged where necessary.
- Interim reports for parents/carers are available in autumn and spring. Parents/carers can also refer to the end of year report.

How will we support your child when they are leaving this school or moving to another year?

- Personalised arrangements for transition.
- Opportunity to meet staff from the new setting o Additional visits to the setting.
- Everyday adaptations will be applied to examinations as far as much as possible (scribe/ reader/ rest breaks)

How will we support your child with national tests?

- Everyday adaptations will be applied to examinations as far as much as possible (scribe/ reader/ rest breaks)
- Application for additional time
- Application for adapted resources
- Lots of practice to make the process familiar

Local offer

For more information about services in the borough of your home address, please see below. The local offer provides information for children and young people with special educational needs and disabilities (SEND) and their parents/carers. It allows families to see what they can expect from a range of local agencies and how to access them.

Hillingdon

Hillingdon's Local Offer https://hillingdon.gov.uk/send. Hillingdon Inclusion Team: 01895 250516
Hillingdon Care and Support Directory: https://careandsupport.hillingdon.gov.uk/Categories/133
SENDIASS Hillingdon website https://www.hillingdonsendiass.co.uk/
SENDIASS Hillingdon contact number: 01895 277001
SENDIASS Hillingdon email address: sendiass@hillingdon.gov.uk

Hertfordshire

Hertfordshire's Local Offer https://www.hertfordshire.gov.uk/microsites/localoffer/the-

hertfordshire-local-offer.aspx
Hertfordshire Inclusion Team: 0300 123 4043
SENDIASS Hertfordshire website https://www.hertssendiass.org.uk/home.aspx
SENDIASS Hertfordshire contact number: 01992 555847
SENDIASS Hertfordshire email address: sendiass@hertfordshire.gov.uk

Harrow

Harrow's Local Offer: https://www.harrowlocaloffer.co.uk/services/education
Harrow Inclusion Team contact: use the contact us form on:
https://www.harrowlocaloffer.co.uk/contact-us SENDIASS Harrow website:
https://www.harrowlocaloffer.co.uk/services/localinfo-advice/harrow-send-information-advice-andsupport-service SENDIASS Harrow contact number: 020 8428 6487
www.family-action.org.uk/harrowsendias
SENDIASS Harrow email address: harrow.sendias@family-action.org.uk
Other support and advice for children and their families Government information for children with SEND and their families

Website:

https://www.gov.uk/children-with-special-educational-needs
https://contact.org.uk/ for disabled children and their families
https://cyp.iassnetwork.org.uk/ Information Advice and Support Services Network for SEND

POLICY DETAILS:

Legal Status: Statutory
Last Review: September 2027
Next Review September 2027