HILLSIDE JUNIOR SCHOOL

PUPIL ADMISSION FORM

PLEASE COMPLETE ALL SECTIONS OF THIS FORM AND RETURN IT TO THE SCHOOL OFFICE

It is very important to be able to contact parents/carers in the event of an accident or illness.

For further information regarding how the school uses your and your child's data, please see the Pupil & Parent/Carer Privacy Notice on our **website**

If any details given on this form change, please inform the office immediately.

Pupil Details (Please provide the school with a copy of your child's Birth Certificate & Passport)			
First Name(s)		**Surname**	
Date of Birth		**Gender Male or Female**	**Religion**
Address			
Nationality **Country of Birth**	**Date of arrival in UK**	**Name & Address of Current School**	

Parent/Carer Details (Please note we may use any of the contact details provided for emergency purposes or any important information relating to the school. Therefore, please ensure that anyone listed below is aware and has given their permission for their information to be shared)	
Priority 1 Mother or Fathers Name:	
Address	
Home Phone Number	**Mobile**
Email Address	
Priority 2 Mother or Fathers Name:	
Address	
Home Phone Number	**Mobile**
Email Address	
Additional Contact 1	
Name	**Relationship to Child**
Daytime Telephone Number	**Mobile Number**
Additional Contact 2	
Name	**Relationship to Child**
Daytime Telephone Number	**Mobile Number**

Medical Information	
Name of GP	**GP Telephone Number**
Address	

Special Needs	**School Meals**
Does your child have any disabilities/ special educational needs? **YES/NO.** If yes, please state which need/s your child has:	Are you **entitled to claim** free school meals for your child? **YES/NO/NOT SURE**. Please advise us, confidentially, if you are entitled to claim, even if you do not intend to claim for free school meals. If you are not sure if you qualify, please speak to the school office.
Children in Care	**Service Families**
If your child is adopted or has been looked after by the local authority in the past, the school receives pupil premium funding to provide extra pupil support. Please speak to us confidentially if this applies.	Does your child have a parent who regularly serves in military units (e.g.: Army, Navy, Air Force) whilst exercising parental care and responsibility? **YES/NO**

Usual mode of travel to school *(please tick relevant box)*
Walk ☐ Cycle ☐ Car/Van ☐ Car Share* ☐ Taxi ☐ Train/Bus ☐ Other ☐ ** car share – where you collect a child from another household on your way to the school or your child is collected by a parent of another household on their way to school*

Additional Information
Please provide any information you feel may be relevant to enable us to support your child. We are happy to discuss any concerns you or your child may have. Hillside Junior School is committed to improving access to all areas of the school for everyone. If you have a disability and think we could help you, please let us know.

Ethnicity
Our ethnic background describes how we think of ourselves. This may be based on many things, including, for example, language, culture, ancestry or family history. Ethnic background is not the same as nationality or country of birth. Please study the list below and tick one box only to indicate the ethnic background of the pupil named above.

White
- English ☐
- Scottish ☐
- Welsh ☐
- Other White British ☐
- Irish ☐
- Traveler of Irish heritage ☐
- Gypsy/Roma ☐
- Albanian ☐
- Kosovan ☐
- Portuguese ☐
- Serbian/Yugoslavian ☐
- White Eastern European ☐
- White Western European ☐
- Any other White background ☐

Mixed
- White and Black Caribbean ☐
- White and Black African ☐
- White and Asian ☐
- White and any other ethnic group ☐
- Asian and any other ethnic group ☐
- Black and any other ethnic group ☐
- Chinese and any other group ☐
- Any other mixed background ☐

Black or Black British
- Caribbean ☐
- African ☐
- Nigerian ☐
- Somali ☐
- Other Black African ☐
- Any other Black background ☐

Asian or Asian British
- Indian ☐
- Pakistani ☐
- Kashmiri Pakistani ☐
- Other Pakistani ☐
- Bangladeshi ☐
- African Asian ☐
- Kashmiri ☐
- Nepali ☐
- Sri Lankan Tamil ☐
- Sri Lankan Sinhalese ☐
- Sri Lankan Other ☐
- Any other Asian background ☐

Any Other Ethnic Group
- Afghan ☐
- Arab (other) ☐
- Filipino ☐
- Iranian ☐
- Iraqi ☐
- Kurdish ☐
- Any other ethnic group ☐

National identity is one's **identity** or sense of belonging to one state or to one nation. It is the sense of a nation as a cohesive whole, as represented by distinctive traditions, culture, language and politics. How would you describe your national identity? Tick all that apply.

Scottish ☐ English ☐ British ☐ Welsh ☐ Irish ☐

Other ……

This above information was provided by

Parent ☐ Pupil ☐ I do not wish an ethnic background category to be recorded ☐

We are requested to collect this information by the Department for Education for the National Pupil Database. Any information provided will be used solely to compile statistics on the school careers and experiences of pupils from different ethnic background, to help ensure that all pupils have the opportunity to fulfil their potential. These statistics will not allow individual pupils to be identified. The information will be passed on to future schools.

Language Form

Please place a tick in <u>both</u> columns

First Language – the language your child was exposed to during their first two years

Home Language – the language spoken at home

EUROPE					
BRITISH	**First Language**	**Home Language**	**SCANDINAVIAN**	**First Language**	**Home Language**
English			Danish		
British Sign Language			Finnish		
Welsh/Cymraeg			Norwegian		
Gaelic/Irish			Swedish		
Romany/English Romanes			**SOUTHERN EASTERN EUROPE**		
Traveller Irish/Shelta			Albanian/Shqip		
CENTRAL EUROPEAN			Bulgarian		
Dutch/Flemish			Czech		
French			Greek		
German			Lithuanian		
Italian			Latvian		
Maltese			Polish		
Portuguese			Romanian		
Spanish			Russian		
			Serbian/Croatian		
			Slovak		
			Ukranian		
ASIA					
INDIAN SUB-CONTINENT	**First Language**	**Home Language**	**WESTERN ASIA**	**First Language**	**Home Language**
Bengali			Armenian		
Bengali (Sylheti)			Arabic		
Gujarati			Assyrian/Aramaic		
Hindi			Kurdish		
Kashmiri			Pashto/Pakhto		
Katchi			Persian/Farsi		
Konkani			Dari Persian		
Marathi			Turkish		
Malayam			**CHINA/SOUTH EAST ASIA**		
Panjabi			Burmese/Myanmar		
Sinhala			Chinese		
Tamil			Japanese		
Urdu			Korean		
INDO-POLYNESIA			Nepali		
Bikol			Thai		
Malay/Indonesian			Vietnamese		
Telugu					
Tagalog/Filipino					
Mauritian / Seychelles Creole					
AFRICA					
NORTH/EAST AFRICA	**First Language**	**Home Language**	**SOUTH AFRICA**	**First Language**	**Home Language**
Amharic			Afrikaans		
Arabic			Chichewa/Nyanja		
Luganda			Ndebele		
Lingala			Shona		
Luo			**WESTERN AFRICA**		
Makua			Akan/Twi-Fante		
Somali			Bemba		
Swahili/Kiswahili			Ga		
			Igala		
			Yoruba		
SOUTH AMERICA					
	First Language	**Home Language**			
Caribbean Creole English					
Caribbean Creole French					

If your child's first/home language is not listed, please tell us here…….

If you require an interpreter for school meetings, please tick here ☐

Medical Information Form

Please indicate below any medical conditions your child has.
If there are any health concerns or medical issues you wish to discuss, please do not hesitate to speak to our Welfare Officer.
Please note, we can only accept medication in school that has been prescribed by your GP.

Child's Name		**Class**	
Medical Condition	Yes	Medication Required	Notes
Asthma			Please be aware that if your child has asthma, we need 1 inhaler (blue) and one named spacer in school. Please complete the consent form regarding emergency school inhalers available from the Welfare Officer.
Eczema			
Food/Other Allergies			If your child has an EpiPen the school will require their Care Plan from the hospital. 2 EpiPens and any other medication will also be required in school.
Specific Dietary Requirements			
Any other relevant information			

Please complete the Permission and Consent form below, sign and date and return to the school.

To ensure the safety and well-being of your child whilst attending Hillside Junior School, we have policies and procedures in place covering a variety of related issues, some of which require parental consent. This form will remain in your child's file for the duration of their attendance at Hillside Junior School and will require updating should a change to the information occur. It is the parent's responsibility to inform the school of any changes. It is important to tick all boxes that apply. Where forms are incomplete, we will assume permission has not been given. **You may withdraw consent at any time by writing to the Headteacher.**

The first section of this form relates to various permissions needed by Hillside Junior School for your child to undertake certain activities.

Activities	Tick Yes (✓)	Tick No (✓)
I give permission for my child to take part in food tasting activities. I confirm I have informed the school of any food allergies/dietary requirements that would prevent my child from taking part.		
I give permission for my child to take part in all school trips during their time at Hillside Junior School. **This permission will be valid until my child leaves the school.** I understand I will receive an email prior to the date of the trip, informing me of each off-site activity, often with a request for a voluntary contribution towards the cost. If on any occasion you do not wish your child to take part in a particular trip you will be expected to complete a Non-attendance of Trip Form, available from the school website and office, otherwise your child will be included in the trip. ***Please note the school subsidises many activities it provides to enhance your child's education. However, when voluntary contributions are requested these are in reality essential. Insufficient contributions may lead to a trip or activity being cancelled. If the cost ever causes you a financial problem, please contact the school at the earliest opportunity to discuss how we might be able to help.***		
I give permission for my child to use the internet and virtual learning platforms as part of their learning. I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials. I understand that the school cannot be held responsible for the nature or content of materials accessed through the Internet. I agree that the school is not liable for any damages arising from the use of the Internet facilities.		
I agree to my child watching PG rated films and video clips under the direction of the class teacher.		

The second section relates to specific circumstances Hillside Junior School wish to seek consent to process either yours or your child's data. We sometimes take photographs and videos of pupils. We use these for a variety of reasons, including showing what school life is like at Hillside Junior School. Their use is an invaluable assistance in helping us enrich educational journeys and communicating the message of the school. By choosing to tick either the Yes or No boxes, you are confirming whether or not you give consent for the school to photograph/video your child and use this in the following circumstances for **up to five years** after they have left the school.

Please note that if you choose not to give consent, your child may miss out on an activity or event. If consent is not given this may also mean your child may need to be withdrawn or given an "off screen" role. If you have not consented to the use of images and we feel there is a unique opportunity where your child may miss out. We may contact you to ask for one off consent.

Use of Image (Photo & Video)	Tick Yes (✓)	Tick No (✓)
Internal Displays: I give consent for photos and videos of my child to be used on/in: Displays inside the school, School Council, Team Leaders, Learning Journals/Exercise Books		
I give consent for my child to be photographed in the following activities an sold to others (we only knowingly sell to families/guardians whose children attend our school) Class Photos, Sporting events, School production photographs		
Online Use: I give consent for photos and videos of my child to be used on/in: Website, School Newsletter, Virtual Performances with restricted access for just parents		
External Displays: I give consent for photos and videos of my child to be used on/in: School Prospectus, Promotional Posters		
External Media: I give consent for photos and videos of my child to be used on/in: Local Newspapers, National Media, The Local Borough Promotions and Campaigns		
Social Media Use: I give consent for photos and videos of my child to be used on/in: The School's Facebook, Instagram and Twitter Account		

Please note that if you film your child during a school production/assembly/school event it must be for personal use only and must not be shared with and any filming you are confirming your adherence that no video, film or still photography from school events will be posted on any form of social media.

Terms and Conditions

1. Please write to the school if you wish to withdraw consent at any time.
2. The images we take will be of activities that show the school and children in a positive light.
3. Embarrassing or distressing images will not be used. The images will not be associated with negative or sensitive issues.
4. We may use group or class photographs or footage with very general labels e.g. 'science lesson'.
5. If we use photographs of individual pupils, we will not use the name of that child in the accompanying text or photo caption. If we name a pupil in the text, we will not use a photograph of that child to accompany the article.
6. We will only use images of pupils who are suitably dressed.
7. We will make every effort to ensure that we do not allow images to be taken of any children for whom we do not have consent or who are 'at risk' or disallowed from having their photographs taken for legal or social reasons.
8. We will take all reasonable measures to ensure the images are used solely for the purposes for which they are intended. However, we cannot guarantee this and take no responsibility for the way images are used by other websites or publishers or for any consequences arising from publication.

Please ensure you complete and sign both sections below.

I confirm that I have read and understood all school terms and conditions above and that I agree to abide by their use.

Pupil's Name	Class
Name of Parent/Guardian (please print clearly)	
Signature of Parent/Guardian	Date

I understand that if I film my child during any school activities, I am agreeing to Hillside Junior School's terms and conditions especially regarding the use of social media.

I accept that I will be held responsible where any images I may have shared with others (e.g. family members) are uploaded to social media.

Signature of Parent/Guardian	
Date	